

How to Register for a QFD Course



Send the Registration Form.

Please use one of these Registration Forms:

- **PDF format** is provided on the next page.
- **MS Word format:** Please download http://www.qfdi.org/registration_bb_packages.docx

Send your Registration Form by email or fax.

- registration@qfdi.org
- Fax +1 206-203-3575

Pay your registration fee.

Within 24 hours, you will receive an Email Invoice (PDF) from us.

To pay by credit card or wire transfer, **use the link** ["View & Pay Invoice"] provided in the email invoice.

It will take you to a **secure online payment page**.

Registration is confirmed.

When the payment is processed, we will issue a Receipt (PDF) by email.

This confirms your registration. Thank you.

If you have questions, please contact us: registration@qfdi.org

PS: You will also receive a separate PDF file that explains how to prepare data for this course.

Registration Form

Please complete this form, save it, then send to:
registration@qfdi.org FAX +1 206-203-3575

Attendee Name (This name will be printed on your certificate)
Job Title
Organization
Industry
Complete Address to be printed on your Invoice
Registration Options: Please select one. (❖ Please see the prerequisites on the next page)
<input type="checkbox"/> QFD Black Belt® Course only ❖: US\$5,120 per attendee
<input type="checkbox"/> QFD Update Package ❖: US\$5,420 per attendee (QFD Green Belt® Update Course and QFD Black Belt® Course)
<input type="checkbox"/> QFD Facilitator's Package: US\$6,620 per attendee (QFD Green Belt® Course and QFD Black Belt® Course)
Payment Method: Please select one.
<input type="checkbox"/> Pay by Credit Card* (Visa, MasterCard, Amex, or Discover)
<input type="checkbox"/> Pay by Check ** (US\$ drawn on US bank)
<input type="checkbox"/> Pay by ACH bank transfer * (US banks only)
<input type="checkbox"/> Pay by Wire Transfer *** (non-US banks only; see the Terms & Conditions on the next page)
Email Address (We will send your Invoice and Receipt to this email address)
Telephone Number

Registration Terms & Conditions

Registration will be confirmed upon receipt of full payment. Class sizes are limited; early registration is recommended.

**** Payment by Check:** Checks must arrive at least two (2) weeks before the start of the program(s) that you are attending. Checks must be drawn on a U.S. bank in U.S. dollars. Please make the check PAYABLE To: **QFD Institute, 1140 Morehead Ct., Ann Arbor, Michigan 48103**

***** Payment by Wire Transfer:** Wire transfer instructions will be found in your invoice email. The bank fees associated with wire transfer are the responsibility of the attendee; please instruct your accounting department and bank to add such fees when determining the dollar amount to be sent. The fund must arrive at least two (2) weeks before your course start.

Cancellations after Registration: If you cannot attend a registered training, you may attend a future QFD Green Belt® or QFD Black Belt® course without penalty. If a cancellation is requested, please note that a 10% card processing fee will be assessed for a refund of credit card registration.

Substitutions are permitted without penalty any time for [QFD Green Belt® Certificate Course](#); please inform us as soon as possible. Substitutions for [QFD Black Belt® Course](#) are permitted, subject to [prerequisites](#).

QFD Black Belt® Certificate Course: This facilitator-level course consists of ten 4-hour sessions (40 hours total). The current proposal is one 4-hour session per week (for ten weeks), beginning the week of September 13–17, 2021. The course dates / time zone will be finalized based on attendee preferences, after receiving their Registration.

❖ 2021 QFD Black Belt® Course:

- **QFD Black Belt® only:** This registration option is for fully certified QFD Green Belts® (with Gold Seal on your certificate) and attendees of 2020 and 2021 QFD Green Belt® Courses.
- **QFD Update Package:** This option is for those who earned a Provisional QFD Green Belt® in 2019 and earlier; it includes the [4-hour Update Course](#) and [Sept 2021 QFD Black Belt®](#).
- **QFD Facilitator's Package:** This option allows, without prerequisites, those who are new to the QFD Institute training to enroll in both [July 2021 QFD Green Belt®](#) and [Sept 2021 QFD Black Belt®](#).

Your registration fee includes: the latest version of the QFD Green Belt® or QFD Black Belt® training manual, modern QFD templates in MS Excel (including AHP, modern House of Quality matrix, Maximum Value Table), ISO 16355 reference materials, and select case studies. After-class support is also available.

Team Discounts: A US\$200 per person discount when three (3) or more employees from the same company attend any of the registration packages that include the September 2021 QFD Black Belt®. The discount will be applied on the Invoice of the third attendee.

For questions, please contact: registration@qfdi.org