

How to Register for a QFD Course



Send the Registration Form.

Please use one of these Registration Forms:

- **PDF format** is provided on the next page.
- **MS Word format:**
Please download http://qfdi.org/registration_gb_bb_virtual.docx

Send your Registration Form by email or fax.

- registration@qfdi.org
- Fax +1 206-203-3575

Pay your registration fee.

Within 24 hours, you will receive an Email Invoice (PDF) from us.

To pay by credit card or wire transfer, **use the link** ["View & Pay Invoice"] provided in the email invoice.

It will take you to a **secure online payment page**.

Registration is confirmed.

When the payment is processed, we will issue a Receipt (PDF) by email.

This confirms your registration. Thank you.

If you have questions, please contact us: registration@qfdi.org

PS: You will also receive a separate PDF file that explains how to prepare data for this course.

Registration Form

Please complete this form, save it, then send to:
registration@qfdi.org FAX +1 206-203-3575

Attendee Name (This name will be printed on your certificate)
Job Title
Organization
Industry
Complete Address to be printed on your Invoice
Registration Options: Please select one.
<input type="checkbox"/> QFD Green Belt® Course only: US\$2,145 per attendee
<input type="checkbox"/> Facilitator's Package (QFD Green Belt® <u>and</u> QFD Black Belt®): US\$6,620 per attendee
Payment Method: Please select one.
<input type="checkbox"/> Pay by Credit Card* (Visa, MasterCard, Amex, or Discover)
<input type="checkbox"/> Pay by Check ** (US\$ drawn on US bank)
<input type="checkbox"/> Pay by ACH bank transfer * (US banks only)
<input type="checkbox"/> Pay by Wire Transfer *** (non-US banks only; see the Terms & Conditions on the next page)
Email Address (We will send your Invoice and Receipt to this email address)
Telephone Number

Registration Terms & Conditions

QFD Green Belt® Virtual Course: July 26–28, 2021

QFD Black Belt® Virtual Course: September 2021

Registration will be confirmed upon receipt of full payment. Class sizes are limited; early registration is recommended.

**** Payment by Check:** Checks must arrive at least two (2) weeks before the start of the program(s) that you are attending. Checks must be drawn on a U.S. bank in U.S. dollars. Please make the check PAYABLE To: **QFD Institute, 1140 Morehead Ct., Ann Arbor, Michigan 48103**

***** Payment by Wire Transfer:** Wire transfer instructions will be found in your invoice email. The bank fees associated with wire transfer are the responsibility of the attendee; please instruct your accounting department and bank to add such fees when determining the dollar amount to be sent. The fund must arrive at least two (2) weeks before your course start.

Cancellations after Registration: If you cannot attend a registered training, you may attend a future QFD Green Belt® or QFD Black Belt® course without penalty. If a cancellation is requested, please note that a 10% card processing fee will be assessed for a refund of credit card registration.

Substitutions are permitted without penalty any time for [QFD Green Belt® Certificate Course](#); please inform us as soon as possible. Substitutions for [QFD Black Belt® Course](#) are permitted, subject to [prerequisites](#).

QFD Black Belt® Certificate Course: This facilitator-level course consists of ten 4-hour sessions (40 hours total). The current proposal is one 4-hour session per week (for ten weeks), beginning the week of September 13–17, 2021. The course dates and time zone will be finalized based on attendee preferences, after receiving their Registration.

Your registration fee includes: the latest version of the QFD Green Belt® or QFD Black Belt® training manual, modern QFD templates in MS Excel (including AHP, modern House of Quality matrix, Maximum Value Table), ISO 16355 reference materials, and select case studies. After-class support is also available.

Access to the Internet and Zoom: The attendees will need adequate Internet connectivity and a Zoom account (free account), to take this virtual course. Please make the necessary setup and test the system well ahead of the time.

For questions, please contact: registration@qfdi.org